

## JCNC ELECTIONS 2013 - NOMINATION INSTRUCTION SHEET

### **Last Date for Nominations:**

Only completed and signed or verified nominations forms that are received by the elections committee on or before 8:00pm PST, Monday September 16th 2013, will be considered for these elections.

### **Who can nominate?**

Any JCNC member in good standing as of June 1<sup>st</sup> 2013 may nominate oneself or any other JCNC member in good standing for an available position listed on the nomination form. Note that the nominee if elected shall remain a JCNC member in good standing for the duration of his/her term.

### **How do I nominate myself or other JCNC member?**

If you are nominating yourself or other, after confirming eligibility, print out and fill out the nomination form (Online form or manual form). Provide a statement of 100 words or less, which will be distributed to the membership. You can nominate yourself for only one BOD or EC position. Use a separate nomination form for each nominee and position, in case of nominating others.

### **Where do I send the nomination form?**

You can email form to [elections@jcnc.org](mailto:elections@jcnc.org) or mail to **Attn: Election Committee**, JCNC, 722 South Main Street, Milpitas, CA 95035 or drop-off the sealed envelope –Attn to Election Committee with nomination Form in the lock box besides the Bhawan staircase. or, you can also fill out online nomination form too. **If you send by mail or drop at the lock box, please notify to [elections@jcnc.org](mailto:elections@jcnc.org)**

### **Who is eligible? What are the requirements?**

#### **Executive Committee Positions:**

- \* JCNC life member in good standing (defined as anyone who is eighteen years of age or older, has completed a JCNC membership application, and has paid the individual or family life membership fee by June 1st of 2013.)
- \* Any member of that membership should not hold any other elected position at JCNC, once elected to this new position.
- \* 21 years of age or older
- \* In order to run for a President, the nominee must have previously served on the BOD or the EC for for a minimum of 2 years.

#### **Board of Directors' ('BOD') Positions:**

##### **General Requirements for Community Board representative and Benefactor position:**

- \* JCNC life member in good standing, (defined as anyone who is eighteen years of age or older, you have completed a JCNC membership application, and you have paid the individual or family life membership fee by June 1<sup>st</sup>, 2013.)
- \* Any member of that membership should not hold any other elected position at JCNC, once elected to this new position.
- \* 21 years of age or older
- \* The nominee must have previously served on the BOD or the EC for for a minimum of 2 years.

#### **Special/ Additional Requirements for Benefactor BOD Positions:**

- \* Must be a Benefactor in good standing, (defined as any JCNC member in good standing who donates or has donated a minimum of \$5,000 or greater to the JCNC during the current year before June 1st. Eligibility is determined based on the records with JCNC Finance office.
- \* Current Benefactor memberships will follow the Term-limit rules as specified and interpreted from the Article 5 of the JCNC By-Laws and approved Election Guidelines

### **How do I know roles and responsibilities of each listed positions?**

Visit <http://www.jcnc.org/jcnc-policies> to learn about different roles and responsibilities of President, VP, Co-VP and Board members and you may contact them by email or in person to learn about their roles. You can find their email addresses on JCNC website under Board of Directors and Executive Committee.